

APPLICATION FORM
2009/10 Fellowship Class of Effective Leadership (EL)
A program of the United States-Southern Africa Center for Leadership and Public Values
at Duke University and the College of Business of Southern University (Baton Rouge)

Please provide relevant details as requested below and return to the Center by the close of business day,
Wednesday, December 17, 2008

A. PLEASE INDICATE WHETHER YOUR SPOUSE OR LIFE PARTNER WILL ALSO BE APPLYING

In selecting the inaugural class of Fellows for the Effective Leadership program, we will consider applications from persons who are married or in some other form of committed personal relationship and each of whom has been nominated as a rising leader by one of the program's nominators. Both members of the partnership must apply for Fellowship status and their individual applications will be judged on its own merits against the same standards used to select all Fellows.

PLEASE CHECK HERE IF YOUR SPOUSE OR LIFE PARTNER PLANS TO APPLY

If this is the case, please make sure that she/he also has appropriate materials about the program and also a copy of this form for his/her use. Simply copy the materials or contact the Center for them.

PLEASE CHECK HERE IF APPLYING ALONE

PLEASE PROVIDE THE NAME OF YOUR NOMINATOR (IF KNOWN) _____

B. PERSONAL INFORMATION

Title: _____ Last Name _____ First Name: _____

Female Male DOB: _____ Ethnicity: _____ Citizenship: _____

Organization: _____

Present Occupation: _____ Position Title: _____

Work Address (Physical): _____ Work Phone: _____

_____ Work Fax: _____

Work Address (Postal, if necessary): _____ Work E-mail: _____

_____ Home Phone: _____

Home Address: _____ Mobile: _____

_____ Personal E-Mail: _____

C. Career, Educational and Personal History

Directions: Please attach (1) an up-to-date version of your CV or resume; and

(2) a 200 word “bio” sketch of what you would like others to know about you

D. PHOTOGRAPH

Please send one black and white or color ID-sized photograph of yourself. Please print your full name on the back of the photograph.

E. STATEMENT OF INTEREST

Directions: *You have two options:* 1) **If you are applying singly**, you are required to write an essay of no more than 1,000 words that responds to questions 1, 2 and 3 below. 2) **If your life partner is also applying**, you (and he/she) must write *individual* essays of no more than 1,200 words that respond to all four questions below. Please enclose your essay with the completed Form.

Questions:

1. *What are the key ethical or moral themes that have characterized your growth as an adult?*
2. *What critical incident(s) in your life has (or have) particularly prepared you to learn from and contribute specially to the Effective Leadership program?*
3. *What sort of impact do you want to make, through participating in the program, as a values-grounded leader in your profession and/or community?*

Life partner applicants should also address this question:

4. *If you are applying for a Fellowship as a member of a committed relationship, how might that relationship a) affect you and your partner’s respective abilities to participate as Effective Leadership Fellows, b) strengthen your relationship as a couple and your own leadership, and c) have an impact on your professions and/or community?*

F. LETTER OF ENDORSEMENT FROM EMPLOYER

The Effective Leadership program is designed so that, except for the initial 6.5-day retreat in early to mid May, 2009, a 3-day mid-program retreat in mid-October, 2009) and a 4-day end of year “reunion” retreat in early April 2010 (scheduled for Cape Town, South Africa), you will remain in your current occupation or position throughout the Fellowship year – in order to encourage Fellows to apply lessons to their vocations. Accordingly, applicants must obtain a letter of endorsement from the heads of their organizations or departments regarding time-off for all three Retreats. Those who are CEOs of private or not-for-profit corporations must obtain such a letter from the chair of the organization’s Board of Directors/Trustees. The letter must indicate that the organization understands the nature of the Fellowship, will release the applicant if chosen as a Fellow to attend the Retreats (without loss of pay), and agrees to support the efforts of the Fellow in the learning process.

If you are self-employed or not employed check here and do not concern yourself with this section.

Please provide the name, position and organization of the person from whom we will be receiving the letter of endorsement:

Name: _____ Position/title: _____

Organization: _____ Tel No. _____

Letters of Endorsement should be sent directly by their authors to the appropriate address on page 3 of this form.

G. LETTERS OF REFERENCE

You must secure two (2) letters of reference. Please ask persons who know your work and leadership record well and will attest to that effect. Please note that you may count toward satisfying this requirement either/or 1) a letter written on your behalf by your nominator (if known), 2) a letter of reference submitted by your employer (in addition to the endorsement of your candidacy).

Letters of Reference should be sent directly by their authors to the appropriate address below. Please remind referees that their letters need to be received by the December 17, 2008 application deadline.

H. SIGNATURE OF APPLICANT

Please read, consider, and, if you agree with the conditions and terms, sign and date the following statement:

I attest to the accuracy of all the information I have provided in this application. Further, I understand that I (and, if also applying, my partner) may not be selected as Fellows and agree not to hold the Center at Duke, the College of Business at Southern, and/or their respective universities liable in that case. I also agree, if selected, to participate fully and to the best of my abilities in all aspects of the Fellowship program (the three retreats, executive coaching, assignments both prior to and during the Fellowship year, network building, and personal growth assessments).

Applicant's Signature

Date

TERRY
SANFORD INSTITUTE
OF PUBLIC POLICY
D U K E

APPLICANTS SHOULD SEND APPLICATION MATERIALS AND DIRECT QUERIES TO:

The Center for Leadership and Public Values

Postal Address (for regular mail **ONLY**): Duke University
Box 90310,
Durham, NC 27708

FedEx & Overnight (ONLY): c/o Terry Sanford Institute of Public Policy
201 Science Drive, Room 116
Durham, NC 27708

Phone: (919) 613-7321 Fax: (919) 681-8288 Email: clpv@pps.duke.edu

**Please ensure that all materials are received by the Center
no later than end of business Wednesday, December 17, 2008.**

THANK YOU

Applicant's Own Check List for Completed Submission

- The Application Form is fully completed
- The CV of the applicant is enclosed
- Bio sketch is enclosed
- Photograph is signed and enclosed
- The essay is enclosed
 - For individual applicants, the essay answers the first three questions of Section E
 - For each applicant of a couple applying, the essay answers all four questions of Section E
- Employer Support
 - The appropriate person (head of department or of the agency, business, or organization) has been contacted and has agreed to submit a letter of endorsement for my participation in the program
 - This person has been informed of the deadline for submission of the letter of endorsement
 - The letter of endorsement has been submitted
- Letters of Reference (2)
 - EITHER my nominator and/or employer represented have indicated that they will submit references, OR other appropriate persons have been contacted and have agreed to submit letters of reference (check with the appropriate center if you are unsure a letter can be used)
 - These persons have been provided information about the program and my candidacy and about the deadline and address for submitting their letters
 - The letters of reference have been submitted
- I have signed, dated and submitted my application by the deadline (Wednesday, December 17, 2008)